

## January Board Meeting

January 20th-January 22nd

265 33rd Ave, Columbus, NE 68601

### **FRIDAY - JAN 20, 2023**

*No dress code*

**6:30-6:45 pm** - Arrive at the hotel.

**7 pm** - Dinner (North Bank Room)

**7:45 pm** - Call to Order, Roll Call, and Icebreaker

- The meeting was called to order at 8pm
- **Attendance: Adriena absent**

**8:00 pm** - Start DCON Planning (THEME, decorations, workshops, etc)

- [2023 DCON Registration Forms](#)
- [DCON Supply List](#)
- Split people by planets (add to registration bags)

**8:45 pm** - Sponsorships Presentation

- [Sponsorships 2023 Spreadsheet](#)
- Everyone fill out 3 by the end of this month, and 2-3 more by the end of next month

9:00 pm- DCON planning cont.

- Promotion
  - DCON Video (Carissa)
  - Flyer (Carissa started)

**10:00 pm** - Free Time

### **SATURDAY - JAN 21, 2023**

*Dress code: blue board polos and black dress pants with your district name tag*

**8:30 am** - Breakfast

**9:30 am** - DCON Logistics

- March 23-26
  - Tentative Plan
- Workshops (Create/names)

- [DCON Workshop Names/Descriptions](#)

- **Keerthana** - contact Travis

**10:30 am** - DCON Promotion (Videos, website posts, etc.)

**11:00 am** - Tour hotel and discuss DCON location plans

- Take group photo along the way

**11:30 am** - DCON promotional video (Carissa)

- [2023 DCON Video Script](#)

**12:00 pm** - Lunch (North Bank Room)

**12:45 pm** - Distinguished Binder Example

- Binder that has everything you have accomplished during your term - Tracey and Ron review it, and you can get a Distinguished Award plaque at ICON

**1:00 pm** - Committee Meeting Time and Updates

- Service: Next big thing is planning a service project with the service workshop members
  - Will have a meeting online to figure out the details
- PPP: Finished writing script for DCON video
  - Flyer is almost done (need to add in workshop names)
- Event Planning: Planning to have a meeting next month to finalize/add any supplies
- Sponsorships: Fill out sponsorships spreadsheet
- K-Family: Finishing off the International Spotlights

**2:00 pm** - Transition Reports

- Have them done before DCON
  - Put them into: [Transition Reports](#)

**2:15 pm** - District T-Shirts and Sizes

- **Carissa and Wenjun** will design the shirts
  - By March 10th

**2:30 pm** - Committee Updates

**2:45 pm**- LTG Updates

- Taylyn: All of her clubs paid dues; area schools don't respond to her emails
- Blake: No response from his schools; only 2/4 active schools paid dues
- Gracie: No response when she contacted schools about officer training - directly calling them is the next step
- Adriena: No responses from schools - directly contact the advisors

- Wenjun: Updated contact information for all her clubs except 1; not all of her clubs have paid dues
- Aasmitha: Only one club hasn't responded - Newton; all clubs except Xavier and Newton have paid dues

**3:00 pm-** Executive board updates

- Membership (See stat sheets (Tracey))
- [Club Data](#)
  - **LTG's look through this document:** [Club Dues Report](#)
- **Webmasters:** All updated:)
  - Change some of the DCON info to bullet points
  - Change LeadCon 2023 date
- **Bulletin Editor:**
  - Posted every day during Key Club week
  - K-Family week post
  - Global Engagement Rally post
  - Going to post about DCON starting February (registration link, flyer, video)

**3:20 pm-** Erika's Lighthouse (Tracey)

- Self-care workshop should include Erika's Lighthouse in their presentation

**3:50 pm -** DCON Planning!

- Workshops, video, materials, etc.

**5:00 pm-** Break

**5:30 pm-** Film DCON video

**6:00 pm-** Dinner (North Bank Room)

**7:00 pm-** Workshop Planning (Detailed)

KEY CLUB BREAKOUTS

- President, Vice-President, Secretary, Treasurer, Webmaster/Bulletin Area, Circle K, NON-KEY CLUB BREAKOUTS

- College 101, College 102, Innovate within, Inclusive language in Digital Content, Resume Writing, Icebreakers, District Partnerships? Keynote Speaker?, Time Management, Stress Management, Mental Health issues (Erika's Lighthouse?)

**7:45 pm-** Script

- [2023 DCON Script](#)
- [2023 DCON Schedule](#)

**9:30 pm-** Free Time

**SUNDAY - JAN 22, 2023**

*Dress code: Key Club shirt (district/club)*

**8:30 am** - Breakfast

**9:00 am** - Service Project

**9:30 am** - Meeting Adjourned

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