

NE-IA KEY CLUB

Elections Packet

Running for Higher Office



- BUILD YOUR LEADERSHIP SKILLS
- ADD TO YOUR RESUMÉ
- MAKE LIFELONG FRIENDS



Past Officer Testimonials



“I’ve found my two years of experience on the D-board to be extremely rewarding! Not only am I able to make tangible differences in service at such a large scale, but I’ve also been able to make really meaningful connections with others. Additionally, being on the district board has equipped me with essential teamwork, leadership, and communication skills.”



“My time on the district board has been amazing! I’ve made connections with people I never would have been over if it was not for my experience on the board. I’m so thankful for this opportunity and will cherish my time forever!”



“My role as Lieutenant Governor has greatly impacted my scope of service. While I feel pride in seeing volunteerism at home, I am overwhelmed by this opportunity to work with student leaders from across Nebraska-Iowa to further service beyond my immediate community. I am proud of the new friendships, connections, and skills I have forged along the way.”



“My three years on the district board have provided me valuable friendships worldwide. It’s given me opportunities to travel the country and experience iconic landmarks. The leadership opportunities in Key Club is unlike any other organization, and I will forever be inspired by this community.”

District Offices

All officers serve on at least 2 district committees, with the exception of the Governor.
All positions may have additional responsibilities not listed below.

Executive Board

Governor - The Governor is the chief executive of the entire district. They preside over the district board and regularly communicate with the District Administrator and International Trustee. They plan all board meetings and represent the district on the International Council.

Secretary - The Secretary keeps all records of board meeting minutes and organizes district-wide contact information. The Secretary helps the Governor make decisions to support the district in running smoothly.

Bulletin Editor - The Bulletin Editor manages all of the district's promotional material, including flyers, social media posts, and more. They also publish the official district bulletins and grade Lieutenant Governors' monthly newsletters.

***Webmaster** - The Webmaster regularly updates the website with current information. They are also responsible for creating and managing the presentation at District Convention.

Lieutenant Governors

Lieutenant Governor - The Lieutenant Governor is the liaison between the district and the clubs within their area. They regularly communicate with their club advisors and officers. They also create and send a monthly newsletter.

***Lieutenant Governor At-Large** - There are two At-Large LTGs: Nebraska and Iowa. They are assigned to help with the LTGs in their area and fill any vacancies in the district board that may arise throughout the term. They are responsible for attending all meetings that the rest of the board also attend.

****Appointed Positions***

Webmasters and LTG At-Larges are appointed by the new Governor and the District Administrator, which means they are not available positions to run for at District Convention. Applications are submitted in a form created and posted after District Convention. Any Lieutenant Governor positions not filled at District Convention are appointed in the same manner.

At the discretion of that year's District Board, committees can be open for general club members not currently on the District Board to serve on. The application form and selection process is at the discretion of the committees.

Elections Overview

Any member considered to be in good standing may run for district office. All participants are expected to conduct themselves in a manner consistent with the high ideals and expectations of Key Club International.

Candidates can run for the officers of Governor, Secretary, Bulletin Editor, Lieutenant Governors for Areas 1-7, and endorsement for International Office.

Friday Night or Saturday Morning

- Candidates nominate themselves for office
- All candidates must come to the microphone to state their name, grade, school, and the office they are seeking before speaking.
- There is no limit to the number of candidates per school
- They must answer two questions, a serious question, and a fun question, chosen at random. The candidates will have 45 seconds to answer each question and will have a warning when there are ten seconds left.

Saturday

- At the Candidate Meet and Greet on Saturday morning, candidates can bring campaign material such as posters and flyers.
- At the District Assembly, each candidate will give a two-minute speech and will be asked two questions. The candidates will have 45 seconds to answer each question and will have a warning when there are ten seconds left. All Key Club members in attendance at the convention are **REQUIRED** to attend this session.
- All participants must wear their name tags to the assembly.
- The Governor and International Trustee will be the moderators.
- At the House of Delegates meeting, which all delegates are required to attend, candidates will have the opportunity to give a final two-minute speech and one minute to answer one question. After all candidates have spoken, the delegates will vote for each position on the District Board and on the International Endorsement candidates.

Sunday Morning

- The new District Board and International Endorsement will be announced during the closing session on Sunday Morning.

Elections Guidelines

Bylaws - Article VIII

Section 3. Each club in good standing shall be entitled to two (2) delegates and two (2) alternates in any convention.

Section 4. The members of the District Board shall be the delegates-at-large at all conventions.

Section 5. Each accredited delegate shall be entitled to vote on each matter presented at any convention. There shall be no voting by proxy.

Policies and Procedures - Article IV: Election Procedure

Section A: Time and Manner of Declaration

Clause 1. Any Key Club member wishing to run for a position on the Nebraska-Iowa District Board must announce their candidacy at the District Convention at a time to be specified by the District Board on a yearly basis. Positions that can be run for are: Governor, Secretary, Bulletin Editor, and Lieutenant Governors of respective areas. Members of district clubs may run for a position on the District Board so long as they are in good standing with their home club, the Nebraska-Iowa District, and Key Club International.

Clause 2. There are no restrictions to the number of candidates allowed to run for district office from the same club. Any LTG candidate must represent the area of their home club.

Clause 3. Any club member wishing to run for a District Position must declare their candidacy within the first twelve hours of the District Convention, either at the first or second meetings of the District Assembly, which shall consist of all attending District Board and Key Club members.

Clause 4. Candidates, at the time of their declaration, shall have the opportunity to answer two questions, one serious and one fun, chosen at random. They will have 45 seconds to answer each question.

Section B: Campaign Procedure

Clause 1. After declaring their candidacy, those running for the District Board shall have the opportunity to speak at two more gatherings of the District Assembly: a two minute speech followed by an additional two minute speech at the House of Delegates. There will be a 10-second time limit warning for each speech.

Clause 2. There shall be a time (of a duration to be set by the District Board) in which candidates have the opportunity to speak with and interact directly with members of the District Assembly as well as club sponsors, in a meet-and-greet.

Clause 3. Candidates shall also have the opportunity to give a final speech (of a duration to be specified by the District Board) at the meeting of the House of Delegates immediately preceding voting. Candidates will be asked two more questions after their final speech, usually written by the elections chair.

Section C: Voting Procedure

Clause 1. Board members shall be elected by delegates from attending clubs and members of the previous year's District Board, combined to form the House of Delegates. All procedures in this Document are pursuant with the election procedures detailed in the Bylaws.

Clause 2. Those elected to positions shall be notified of their position on the final day of the District Convention, following their election.

Candidate Commitment

Serving on the district board is not a small feat! It's hard work, but it's extremely rewarding! Read through the service agreement for a full list of your job requirements. *Complete the service agreement prior to running at District Convention* and either email the form to Tracey Domgard at da@nikeyclub.com or bring it with you to District Convention.

[Find your service agreement here](#)



Any questions? Contact the District Administrator (da@nikeyclub.com) or the District Governor (governor@nikeyclub.com).